

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Burkina Faso

Permanent Secretariat of the High Authority for the Control
of Imports of Weapons and Their Use (SP / HACIAU)

Project No.: ATT.VTF.G2019.004BFA

28.09.2020



Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2019.004BFA
Grantee name	Permanent Secretariat of the High Authority for the Control of Imports of Weapons and Their Use (SP / HACIAU)
Project title	Workshops (3) to disseminate the law implementing the TCA in Burkina Faso
Grant Amount	USD\$ 80'119
Final Report submission date	28.09.2020
Period covered under this report (MM/DD/YY – MM/DD/YY)	01/12/2019-31/07/2020

1. Project activities and outcomes

a Describe the project outcomes

The project to popularize the law on the implementation of the Arms Trade Treaty in Burkina Faso has made it possible to popularize law n °014-2019 / AN of April 30, 2019. In this regard, the following communications were made to the 'intention of the participants:

a.1 : first in Dédougou / Mouhoun loop region

Session 1: General information on the Arms Trade Treaty (ATT)

- 1) The voluntary trust fund at the TCA, presented by Magistrate PAROU Géoffroy at the SP/HACIAU.
- 2) The TCA and its main obligations presented by BAZIE André Evariste, Jurist at the Action Network on Small Arms in West Africa (Burkina section).

Moderator: Mr SAMBORE Dramane, director of communication, press and awareness / SP-HACIAU

- 3) gender-based violence within the framework of the TCA presented by Ms. OUATTARA Régina, President of the International League of Women for Peace and Freedom, Burkina Group (WILPF Burkina Faso).
- 4) The prevention and the fight against the illicit trafficking of weapons presented by Mr. SAMBORE Dramane at the SP/HACIAU.

Moderator: Mr PAROU Géoffroy

Session 2: Knowledge of the law implementing the ATT in Burkina Faso;

- 5) The main stages for the development of the law implementing the ATT in Burkina Faso, Mr. PAROU Geoffroy.
- 6) Law on the implementation of the TCA in Burkina: object, purpose and scope, Mr THIOMBIANO Lafama

Prosper, lawyer at the Burkinabè Movement for Human and Peoples' Rights (MBDHP);

Moderator: Mr SAMBORE Dramane, director of communication, press and awareness / SP-HACIAU

7) the role of civil society in the implementation of the law implementing the ATT in Burkina Faso (Ms. OUATTARA Régina, WILPF Burkina Faso);

8) the incriminations contained in the law implementing the TCA to the BF/Mr. THIOMBIANO Lafama Prosper.

9) The transfer of weapons within the framework of the law on the implementation of the ATT in Burkina Faso / Mr BAZIE André Evariste of RASALAO.

Moderator: Mr SAMBORE Dramane, director of communication, press and awareness / SP-HACIAU

Session 3: the transfer of arms at the national level

10) the arms transfer system in Burkina Faso / Colonel Major ZERBO Dibana;

11) the national checklist under the TCA / Colonel major ZERBO Dibana;

Moderator: Mr SAMBORE Dramane

12) Workshop evaluation.

a.2 : then to Gaoua / South-West region

Session 1: Knowledge of the Arms Trade Treaty (ATT)

1) Brief overview of the TCA voluntary trust fund, Mr. PAROU Géoffroy, magistrate, director of international relations and legislation at SP / HACIAU

2) Arms Trade Treaty: object-goal-scope-main provisions, THIOMBIANO Lafama Prosper, Lawyer at the Burkinabè Movement for Human and Peoples' Rights (MBDHP)

Moderator: M. SAMBORE Dramane, director of communication, press and awareness raising at the SP / HACIAU

3) The prevention and the fight against the illicit trafficking of arms in Burkina Faso. / M. SAMBORE Dramane, Director of Communication, Press and Outreach to the SP / HACIAU

Moderator: Mr. HIEN Gérard, Principal Police Commissioner HIEN Gérard, director of regulations of the Ministry of Security;

4) Relationship between the Arms Trade Treaty and Human Rights. / Mr. NABALOUM Adama, Jurist at the Burkinabè Movement for Human and Peoples' Rights (MBDHP), President of the Kadiogo Section.

Moderator: Mr. PAROU Géoffroy

Session 2: Knowledge of the law implementing the ATT in Burkina Faso.

5) The main stages in the preparation of the law on the implementation of the ATT in Burkina Faso / M. PAROU Geoffroy

6) Content of the law: object-purpose-scope and main provisions of the law / M. THIOMBIANO Lafama

Prosper.

Moderator: Mr. NABALOU M Adama

7) The role of civil society in the implementation of the ATT in Burkina Faso and of the law / M. NABALOU M Adama.

Moderator: Mr. HIEN Gérard

8) The incriminations contained in the law implementing the TCA at BF / TIOMBIANO Lafama Prosper.

9) The national arms control list in Burkina Faso / Colonel Major ZERBO Dibana,

Moderator: Mr. SAMBORE Dramane

Session 3: the transfer and management of weapons at the national level.

10) The management of civilian weapons in Burkina Faso / Principal Police Commissioner HIEN Gérard, director of regulations of the Ministry of Security;

Moderator: Mr. SAMBORE Dramane

11) The arms transfer system in Burkina Faso / Colonel Major ZERBO Dibana and HIEN Gérard;

Moderator: Mr. NABALOU M Adama

12) Workshop evaluation.

In addition, as a result of the project, several achievements were made:

First, the project enabled us to popularize the aforementioned law in the Haut Bassins (Bobo Dioulasso), Boucle du Mouhoun (Dédougou) and South-West (Gaoua) regions. The actors present at these important meetings welcomed this initiative, which enabled them to learn more about ATT, but also the various legislative and regulatory texts governing the arms sector and particularly the law on the domestication of ATT. This allowed much more discussion of this law and to see which aspects of the said law deserve improvement.

b Describe how the project has assisted your implementation of the ATT

Since the signing of the ATT on June 3, 2013 by Burkina Faso followed by its ratification on June 3, 2014, several activities have been planned in the annual activity program of the permanent secretariat of the high authority for the control of arms imports and their use (SP / HACIAU) to implement ATT. These activities include, among others:

- awareness raising and capacity building of parliamentarians, civil society, arms dealers, public administration, in particular the ministerial departments in charge of the issue of weapons (police, military, gendarmes, water and forests, customs, justice, foreign affairs, trade and transport), concessionaires of hunting areas, etc. on knowledge of ATT and the challenges of its implementation in Burkina Faso;
- the obligations arising from the ATT for Burkina Faso, in particular the establishment of annual reports (synergy of action for its development), the national control list of conventional arms, the payment of Burkina Faso's contribution and the popularization of documents of 'importation of the

weapons that are the final destination certificate and the end user or end use certificate and data retention;

The project helped us to implement these activities in three (03) regions of Burkina Faso.

c List all States that benefitted from the project.

The project being devoted to the popularization of the law of domestication of the treaty on the arms trade in Burkina Faso, no state benefited from the activities of the project. Only certain civil society actors and sub-regional organizations represented in Burkina Faso were associated as experts for the implementation of the project.

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

In the project schedule, three (03) activities were planned:

- Activity of Bobo Dioulasso from October 22 to 24, 2019;

- Dédougou activity from January 8 to 10, 2020;

- Gaoua's activity, initially scheduled for March 31 to April 2, 2020, has been postponed and rescheduled from June 30 to July 2, 2020 due to the corona virus pandemic. But the project schedule had also been changed for the same reason.

In conclusion, all project activities as specified in the schedule have been completed.

What recommendations would you make in this regard?

-

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

Since the adoption of the ATT domestication law in Burkina Faso by the National Assembly on April 30, 2019, one of our country's priorities has been its popularization with the various stakeholders concerned. So the project came at the right time and is part of this dynamic.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

Three (03) activities were planned in the project and were to be held in three regions of Burkina Faso (regions: Haut Bassins, Boucle du Mouhoun and Sud-Ouest). Also the target audience concerned by the project was reached and all communications on ATT and the law on the internalisation of ATT in Burkina Faso were presented. So we can safely say that the project was effective and achieved the stated objectives.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all/ Pas du tout efficace	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

With the exception of Gaoua's activity where the date was rearranged due to Covid 19, the project results were achieved within the timeframe set out in the project schedule. Also, the budget provided in the "detailed budget" form largely covered all project activities. However, it is noted in Gaoua that the participants' hotel costs have fallen in the financial report and this is due to the lack of quality hotels meeting international standards in this city. We had to resort to other security forces for security during the activity.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The project had a definite impact in that:

- The arms transfer system contained in the internalization law is known to the actors concerned in the three (03) regions who have also recognized and welcomed the project. New practices for law enforcement have been put in place;
- The incriminations contained in the law are known and mastered by the actors of the justice system and the judicial police who have also underlined the relevance and the advisability of such a law, which will guide them from now on in the treatment of their case. related file and also in decision making;
- The actors concerned by the ATT report were unanimous on the fact that the file must reach the ATT secretariat on time as well as the contribution from Burkina Faso, after the presentations and explanations of the communicator.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all/ Pas du tout durable	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The benefits of the project are part of a certain sustainability for several reasons:

First, the impact of the project on the stakeholders concerned was visible and the latter are now applying the recommendations resulting from the activities at the level of the three regions;

Then the participants have different workshops and promised to share the knowledge and texts acquired during the workshops with other colleagues in their service even if they wanted the project to be extended to other regions of Burkina Faso;

Finally, civil society actors learned of the law, which will allow them to fully play their role of citizen watch and government questioning.

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

Since the adoption of the law of domestication of the planned, it is planned at the level of SP / HACIAU, popularization activities of the law and ATT in all regions of Burkina Faso. With the project, three (03) regions were involved. The continuation of the project will be the continuation of the popularization of this law in the other regions of Burkina Faso so that all the actors intervening in the sector of the weapons can have a knowledge of this law in order to facilitate the administrative procedures.

2. Final expenditure report

3. Certification

3.1. Certification of Dédougou

For the purposes of this certification:

Grantee means Permanent Secretariat of the High Authority for the Control of Imports of Weapons and Their Use (SP / HACIAU)

Consultant means **THIOMBIANO Lafama Prosper**, lawyer at the Burkinabè Movement for Human and Peoples' Rights (MBDHP);

I **Colonel Major ZERBO Dibana**, Permanent Secretary of the High Authority for the Control of Imports of Weapons and their Use being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is **500 dollars US**;
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed



Date 26/08/2020

Permanent Secretary of the High Authority for the Control of Imports of Weapons and their Use
Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

For the purposes of this certification:

Grantee means Permanent Secretariat of the High Authority for the Control of Imports of Weapons and Their Use (SP / HACIAU)

Consultant means **Mr BAZIE André Evariste**, Jurist at the Action Network on Small Arms in West Africa (Burkina section);

I **Colonel Major ZERBO Dibana, Permanent Secretary of the High Authority for the Control of Imports of Weapons and their Use** being a person duly authorised by the Grantee hereby certify that:

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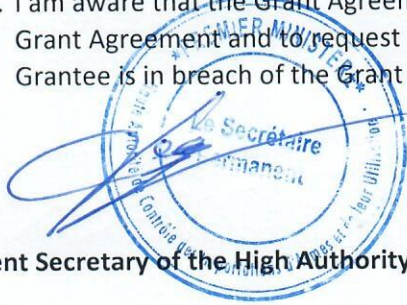
Grantee means Permanent Secretariat of the High Authority for the Control of Imports of Weapons and Their Use (SP / HACIAU)

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Date 26/08/2020

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3.2. Certification of Gaoua

For the purposes of this certification:

Grantee means Permanent Secretariat of the High Authority for the Control of Imports of Weapons and Their Use (SP / HACIAU)

Consultant means **NABALOUM Adama, Jurist at the Burkinabè Movement for Human and Peoples' Rights (MBDHP), President of the Kadiogo Section ;**

I **Colonel Major ZERBO Dibana, Permanent Secretary of the High Authority for the Control of Imports of Weapons and their Use** being a person duly authorised by the Grantee hereby certify that:

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Consultant means **Mr. HIEN Gérard, Principal Police Commissioner HIEN Gérard, director of regulations of the Ministry of Security Burkina Faso;**

I Colonel Major ZERBO Dibana, Permanent Secretary of the High Authority for the Control of Imports of Weapons and their Use being a person duly authorised by the Grantee hereby certify that:

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ATT Final Expenditure Report



ATT
African
Trade
Treaty

INSTRUCTIONS

- 1) Complete all pink fields only.
- 2) Print, sign, scan and email expenditure report to trustfund@thetradeagreement.org along with the electronic version.
- 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must also be sent to the ATT Secretariat.

Name of Grant Recipient
Department or Agency
Billing Date

BURKINA FASO
SP/HACIAU

Project No.
Reporting period
Local Currency Code

ATLATE.G2019.004BFA
01.12.2019-31.07.2020

Grant Received USD (1st instalment)
34 451
Grant Received USD (2nd instalment)
40 060
Grant Received USD (Total)
74 511

<https://www.oanda.com/currency/converter/>
Click above first cell for exchange rate file

Accounting Details		General Details				Total budget			Actual spend to date**				Balance of budget available		Balance of funds received
Date	Project code	Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date*	USD	Supp. Dec.	Local Amount	Supp. Dec.	Rate	USD	Updated	USD	Updated	USD
		STAFF	1	Organizing committee of three national workshops (3 people x 15 days)	décharges n°2019-068, n°2019-069, n°2019-070/ASF n°2020-006 du 10/01/2020/ASF n° 2020-047 du 06/07/20	2 250,00	750,00	1 125 000,00		0,0017	1 890,00		360,00		72 621,00
		CONSULTANT	2	Workshop 1 : 3 national experts x 1 day each	attestations de service fait n°2019-0030 du 24/10/2019	1 500,00	OK	250 000,00		0,0017	420,00	1 260,00	1 080,00	240,00	72 201,00
			3	Workshop 2 : 3 national experts x 1 day each	Attestation de service fait n°2020-001 du 10/01/2020	1 500,00		750 000,00		0,0017	1 260,00		240,00		70 941,00
			4	Workshop 3 : 3 national experts x 1 day each	Attestation de service fait n°2020-004 du 06/07/20	1 500,00		750 000,00		0,0017	1 260,00		240,00		69 681,00
		TRAVEL COSTS	5	Workshop 1 : Accommodation of the 3 national experts (4 nights x 3 people x 4 nights each)	facture n°2019-455 du 25/10/2019	1 200,00	OK	600 000,00	OK	0,0017	1 008,00		192,00		68 673,00
			6	Workshop 1 : Accommodation of the non resident participants (20 people x 4 nights each)	facture n°2019-456 du 25/10/2019	8 000,00	OK	4 000 000,00	OK	0,0017	6 720,00		1 280,00		61 953,00
			7	Workshop 1 : return tickets for 3 national experts	attestations de service fait n°2019-0035 du 24/10/2019	876,00	OK	438 000,00	N/A	0,0017	735,84		140,16		61 217,16
			8	Workshop 1 : round trip tickets for 20 non-resident participants	attestation de service fait n°2019-0036 du 24/10/2019	5 840,00	OK	2 920 000,00	N/A	0,0017	4 905,60		934,40		56 311,56
			9	Workshop 1 : dinner for 3 national experts	facture n°2019-457 du 25/10/2019	240,00	OK	120 000,00	OK	0,0017	201,60		38,40		56 109,96
			10	Workshop 1 : dinner for non resident participants (20 people x 4 nights)	facture n°2019-458 du 25/10/2019	1 600,00	OK	800 000,00	OK	0,0017	1 344,00		256,00		54 765,96
			11	Workshop 2 : Accommodation of the 3 national experts (4 nights x 3 people x 4 nights each)	Facture n°04/01/20 ZN4* du 10 janvier 2020	1 200,00		900 000,00		0,0017	1 512,00		-312,00		53 253,96
			12	Workshop 2 : Accommodation of the non resident participants (20 people x 4 nights each)	Facture n°05/01/20 ZN4* du janvier 2020	8 000,00		5 200 000,00		0,0017	8 736,00		-736,00		44 517,96
			13	Workshop 2 : return tickets for 3 national experts	Attestation de service fait n°2020-002 du 10 janvier 2020	312,00		300 000,00		0,0017	504,00		-192,00		44 013,96
			14	Workshop 2 : round trip tickets for 20 non-resident participants	Attestation de service fait n°2020-003 du 10 janvier 2020	2 080,00		1 840 000,00		0,0017	3 091,20		-1 011,20		40 922,76
			15	Workshop 2 : dinner for 3 national experts	Facture n°06/01/20 ZN4* du 10 janvier 2020	240,00		120 000,00		0,0017	201,60		38,40		40 721,16
			16	Workshop 2 : dinner for non resident participants (20 people x 4 nights)	Facture n°07/01/20 ZN4* du 10 janvier 2020	1 600,00		800 000,00		0,0017	1 344,00		256,00		39 377,16
			17	Workshop 3 : Accommodation of the 3 national experts (4 nights x 3 people x 4 nights each)	Facture n°0035/NH/2020 du 03 juillet 2020	1 200,00		450 000,00		0,0017	756,00		444,00		38 621,16
			18	Workshop 3 : Accommodation of the non resident participants (20 people x 4 nights x 4 nights each)	Facture n°0036/NH/2020 du 03 juillet 2020	8 000,00		2 600 000,00		0,0017	4 368,00		3 632,00		34 353,16
			19	Workshop 3 : return tickets for 3 national experts	Attestation de service fait n°2020-0042 du 6 juillet 2020	960,00		480 000,00		0,0017	806,40		153,60		33 446,76
			20	Workshop 3 : round trip tickets for 20 non-resident participants	Attestation de service fait n°2020-0044 du 6 juillet 2020	6 400,00		2 482 000,00		0,0017	4 169,76		2 230,24		29 217,00
			21	Workshop 3 : dinner for 3 national experts	Facture n°0037-NH/2020 du 03 juillet 2020	240,00		120 000,00		0,0017	201,60		38,40		29 075,40
			22	Workshop 3 : dinner for non resident participants (20 people x 4 nights)	Facture n°0038-NH/2020 du 03 juillet 2020	1 600,00		800 000,00		0,0017	1 344,00		256,00		27 731,40
		EQUIPEMENT COSTS	23	Workshop 1 : USD keys	facture n°0181/2019 du 21/10/2019 et BL n°0181/2019 du 21/10/2019	400,00	OK	200 000,00	OK	0,0017	336,00		64,00		27 395,40
			24	Workshop 2 : USD keys	Facture n°0008/2020 du 07 janvier 2020 et BL N°0008/2020 du 07 janvier 2020	400,00		200 000,00		0,0017	336,00		64,00		27 059,40
			25	Workshop 3 : USD keys	Facture N°0027/2020 du 29 juin 2020 et BL N°0027/2020 du 29 juin 2020	400,00		200 000,00		0,0017	336,00		64,00		26 723,40

OPERATING COSTS	26	Workshop 1, Workshop 2, Workshop 3: room rental (3 days each workshop x 3 workshops)	facture n°2019-459 du 25/10/2019 / Facture n°08-01-20 ZN4* du 10/01/20 / Facture n°0034/NH/2020 du 03/07/2020	1 200,00	1 800 000,00	600 000,00	0,0017	3 024,00	1 008,00	576,00	2 592,00	23 699,40
	27	Workshop 1: coffee break (40 participants + 3 national experts + 7 support persons)	facture n°2019-460 du 25/10/2019	750,00	375 000,00	OK	0,0017	630,00		120,00		23 069,40
	28	Workshop 1: lunch (40 participants + 3 national experts + 7 support persons)	facture n°2019-461 du 25/10/2019	3 000,00	1 500 000,00	OK	0,0017	2 520,00		480,00		20 549,40
	29	Workshop 2: coffee break (40 participants + 3 national experts + 7 support persons)	Facture N°10/01/20 ZN4* du 10 janvier 2020	750,00	600 000,00		0,0017	1 008,00		-258,00		19 541,40
	30	Workshop 2: lunch (40 participants + 3 national experts + 7 support persons)	Facture N°09/01/20 ZN4* du 10 janvier 2020	3 000,00	1 650 000,00		0,0017	2 772,00		228,00		16 769,40
	31	Workshop 3: coffee break (40 participants + 3 national experts + 7 support persons)	Facture N°0032/NH/2020 du 03 juillet 2020	750,00	375 000,00		0,0017	630,00		120,00		16 139,40
	32	Workshop 3: lunch (40 participants + 3 national experts + 7 support persons)	Facture N°0033/NH/2020 du 03 juillet 2020	3 000,00	1 500 000,00		0,0017	2 520,00		480,00		13 619,40
	33	Workshop 1, Workshop 2 and Workshop 3: fuel costs (3 people x 15 days)	D. n°2019-065, n°066, n°067 du 10/10/19/ASF n°2020-005 du 10/01/20/ASF n°2020-0048 du 6/7/20	2 250,00	1 125 000,00	N/A	0,0017	1 890,00		360,00		11 729,40
	34	Workshop 1, Workshop 2, Workshop 3: note pad, pen and underhand (40 people x3)	Factures n°0182-2019 du 21/10/2019, n°0009/2020 du 07/01/20 / Facture n°0026/2020 du 29/6/20	240,00	120 000,00	40 000,00	0,0017	201,60	67,20	38,40	172,80	11 527,80
	35	Workshop 1 (streamer, computer anchor, badge for participants, ream of paper and envelope)	facture n°190/2019 du 21/10/2019	1 747,00	873 000,00	OK	0,0017	1 466,64		-1 466,64		10 061,16
	36	Purchase of hydroalcoholic gel and protective masks against Covid 19.	Facture n°0028/2020 du 29 juin 2020		270 000,00		0,0017	459,00		-459,00		9 602,16
	37	Workshop 2 (streamer, computer anchor, badge for participants, ream of paper and envelope)	Facture n°010/2020 du 07 janvier 2020		873 500,00		0,0017	1 484,95		-1 484,95		8 117,21
	38	Workshop 3 (streamer, computer anchor, badge for participants, ream of paper and envelope)	Facture n°0025/2020 du 29 juin 2020		873 500,00		0,0017	1 484,95		-1 484,95		6 632,26
	40											6 632,26
	41											6 632,26
					40 360 000,00			67 878,74		6 999,26		6 632,26
				74 878,00								

2 - Receipt or invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.
 3 - Date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature: _____ Date: 16-11-2020



Approved
 17/11/20
 MR S.A ACASLA

DC

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Report

USD	Local Amount	Rate	USD	USD
2 250,00	1 125 000,00	0,0017	1 890,00	360,00
1 500,00	250 000,00	0,0017	420,00	1 080,00
1 500,00	750 000,00	0,0017	1 260,00	240,00
1 500,00	750 000,00	0,0017	1 260,00	240,00
1 200,00	600 000,00	0,0017	1 008,00	192,00
8 000,00	4 000 000,00	0,0017	6 720,00	1 280,00
876,00	438 000,00	0,0017	735,84	140,16
5 840,00	2 920 000,00	0,0017	4 905,60	934,40
240,00	120 000,00	0,0017	201,60	38,40
1 600,00	800 000,00	0,0017	1 344,00	256,00
1 200,00	900 000,00	0,0017	1 512,00	-312,00
8 000,00	5 200 000,00	0,0017	8 736,00	-736,00
312,00	300 000,00	0,0017	504,00	-192,00
2 080,00	1 840 000,00	0,0017	3 091,20	-1 011,20
240,00	120 000,00	0,0017	201,60	38,40
1 600,00	800 000,00	0,0017	1 344,00	256,00
1 200,00	450 000,00	0,0017	756,00	444,00
8 000,00	2 600 000,00	0,0017	4 368,00	3 632,00
960,00	480 000,00	0,0017	806,40	153,60
6 400,00	2 482 000,00	0,0017	4 169,76	2 230,24
240,00	120 000,00	0,0017	201,60	38,40
1 600,00	800 000,00	0,0017	1 344,00	256,00
400,00	200 000,00	0,0017	336,00	64,00
400,00	200 000,00	0,0017	336,00	64,00
400,00	200 000,00	0,0017	336,00	64,00
3 600,00	1 800 000,00	0,0017	3 024,00	576,00
750,00	375 000,00	0,0017	630,00	120,00
3 000,00	1 500 000,00	0,0017	2 520,00	480,00
750,00	600 000,00	0,0017	1 008,00	-258,00
3 000,00	1 650 000,00	0,0017	2 772,00	228,00
750,00	375 000,00	0,0017	630,00	120,00
3 000,00	1 500 000,00	0,0017	2 520,00	480,00
2 250,00	1 125 000,00	0,0017	1 890,00	360,00
240,00	120 000,00	0,0017	201,60	38,40
	873 000,00	0,0017	1 466,64	-1 466,64
	270 000,00	0,0017	459,00	-459,00
	873 500,00	0,0017	1 484,95	-1 484,95
	873 500,00	0,0017	1 484,95	-1 484,95
	5 290,00	0,0017	8,99	-8,99
	17 346,00	0,0017	29,49	-29,49
	57 100,00	0,0017	97,07	-97,07
	114 200,00	0,0017	194,14	-194,14
74 878,00	40 573 936,00		68 208,43	6 669,57

ORR

if. N°	USD	Local Amount	Rate	Exp	USD	74 511,00
1	2 250,00	1 125 000,00	0,00168	1 890,00	360,00	72 621,00
2	1 500,00	250 000,00	0,00168	420,00	1 080,00	72 201,00
3	1 500,00	750 000,00	0,00168	1 260,00	240,00	70 941,00
4	1 500,00	750 000,00	0,00168	1 260,00	240,00	69 681,00
5	1 200,00	600 000,00	0,00168	1 008,00	192,00	68 673,00
6	8 000,00	4 000 000,00	0,00168	6 720,00	1 280,00	61 963,00
7	876,00	438 000,00	0,00168	735,84	140,16	61 217,16
8	5 840,00	2 920 000,00	0,00168	4 905,60	934,40	56 311,56
9	240,00	120 000,00	0,00168	201,60	38,40	56 109,96
10	1 600,00	800 000,00	0,00168	1 344,00	256,00	54 765,96
11	1 200,00	900 000,00	0,00168	1 512,00	-312,00	53 253,96
12	8 000,00	5 200 000,00	0,00168	8 736,00	-736,00	44 517,96
13	312,00	300 000,00	0,00168	504,00	-192,00	44 013,96
14	2 080,00	1 840 000,00	0,00168	3 091,20	-1 011,20	40 922,76
15	240,00	120 000,00	0,00168	201,60	38,40	40 721,16
16	1 600,00	800 000,00	0,00168	1 344,00	256,00	39 377,16
17	1 200,00	450 000,00	0,00168	756,00	444,00	38 621,16
18	8 000,00	2 600 000,00	0,00168	4 368,00	3 632,00	34 253,16
19	960,00	480 000,00	0,00168	806,40	153,60	33 446,76
20	6 400,00	2 482 000,00	0,00168	4 169,76	2 230,24	29 277,00
21	240,00	120 000,00	0,00168	201,60	38,40	29 075,40
22	1 600,00	800 000,00	0,00168	1 344,00	256,00	27 731,40
23	400,00	200 000,00	0,00168	336,00	64,00	27 395,40
24	400,00	200 000,00	0,00168	336,00	64,00	27 059,40
25	400,00	200 000,00	0,00168	336,00	64,00	26 723,40
26	3 600,00	1 800 000,00	0,00168	3 024,00	576,00	23 699,40
27	750,00	375 000,00	0,00168	630,00	120,00	23 089,40
28	3 000,00	1 500 000,00	0,00168	2 520,00	480,00	20 549,40
29	750,00	600 000,00	0,00168	1 008,00	-258,00	19 541,40
30	3 000,00	1 650 000,00	0,00168	2 772,00	228,00	16 789,40
31	750,00	375 000,00	0,00168	630,00	120,00	16 139,40
32	3 000,00	1 500 000,00	0,00168	2 520,00	480,00	13 619,40
33	2 250,00	1 125 000,00	0,00168	1 890,00	360,00	11 729,40
34	240,00	120 000,00	0,00168	201,60	38,40	11 527,80
35		873 000,00	0,00168	1 466,64	-1 466,64	10 061,16
36		270 000,00	0,00170	459,00	-459,00	9 602,16
37		873 500,00	0,00170	1 484,95	-1 484,95	8 117,21
38		873 500,00	0,00170	1 484,95	-1 484,95	6 632,26
39		5 290,00	0,00170	8,99	-8,99	6 623,27
40		17 346,00	0,00170	29,49	-29,49	6 593,78
41		57 100,00	0,00170	97,07	-97,07	6 496,71
42		114 200,00	0,00170	194,14	-194,14	6 302,57
#####		40 573 936,00		68 208,43	6 669,57	

RECONCILIATION
ATT.VTF.G2019.004BFA
2019

Description	Total budget		Actual spend (Interim Report)		Actual spend (Final Report)		Actual spend (Total)		Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	USD	USD			
Personnel costs											
Staff											
Organizing committee of three national workshops	2 250,00	630,00	1 260,00	1 890,00				360,00	72 621,00	84%	
Consultant											
Workshop 1 : 3 national experts x 1 day each	1 500,00	420,00	-	420,00				1 080,00	72 201,00	28%	
Workshop 2 : 3 national experts x 1 day each	1 500,00	-	1 260,00	1 260,00				240,00	70 941,00	84%	
Workshop 3 : 3 national experts x 1 day each	1 500,00	-	1 260,00	1 260,00				240,00	69 681,00	84%	
Travel costs											
Workshop 1 : Accomodation of the 3 national experts	1 200,00	1 008,00	-	1 008,00				192,00	68 673,00	84%	
Workshop 1 : Accomodation of the non resident participants	8 000,00	6 720,00	-	6 720,00				1 280,00	61 953,00	84%	
Workshop 1 : return tickets for 3 national experts	876,00	735,84	-	735,84				140,16	61 217,16	84%	
Workshop 1 : round trip tickets for 20 non-resident participants	5 840,00	4 905,60	-	4 905,60				934,40	56 311,56	84%	
Workshop 1 : dinner for 3 national experts	240,00	201,60	-	201,60				38,40	56 109,96	84%	
Workshop 1 : dinner for non resident participants	1 600,00	1 344,00	-	1 344,00				256,00	54 765,96	84%	
Workshop 2 : Accomodation of the 3 national experts	1 200,00	-	1 512,00	1 512,00				312,00	53 253,96	126%	
Workshop 2 : Accomodation of the non resident participants	8 000,00	-	8 736,00	8 736,00				736,00	44 517,96	109%	
Workshop 2 : return tickets for 3 national experts	312,00	-	504,00	504,00				192,00	44 013,96	162%	
Workshop 2 : round trip tickets for 20 non-resident participants	2 080,00	-	3 091,20	3 091,20				1 011,20	40 922,76	149%	
Workshop 2 : dinner for 3 national experts	240,00	-	201,60	201,60				38,40	40 721,16	84%	
Workshop 2 : dinner for non resident participants	1 600,00	-	1 344,00	1 344,00				256,00	39 377,16	84%	
Workshop 3 : Accomodation of the 3 national experts	1 200,00	-	756,00	756,00				444,00	38 621,16	63%	
Workshop 3 : Accomodation of the non resident participants	8 000,00	-	4 368,00	4 368,00				3 632,00	34 253,16	55%	
Workshop 3 : return tickets for 3 national experts	960,00	-	806,40	806,40				153,60	33 446,76	84%	
Workshop 3 : round trip tickets for 20 non-resident participants	6 400,00	-	4 169,76	4 169,76				2 230,24	29 277,00	65%	
Workshop 3 : dinner for 3 national experts	240,00	-	201,60	201,60				38,40	29 075,40	84%	

Workshop 3 :dinner for non resident participants	1 600,00	-	1 344,00	1 344,00	256,00	27 731,40	84%
Equipment Costs							
Workshop 1 : USD keys	400,00	336,00	-	336,00	64,00	27 395,40	84%
Workshop 2 : USD keys	400,00	-	336,00	336,00	64,00	27 059,40	84%
Workshop 3 : USD keys	400,00	-	336,00	336,00	64,00	26 723,40	84%
OPERATING COSTS							
Workshop 1, Workshop 2, Workshop 3: room rental	3 600,00	1 008,00	2 016,00	3 024,00	576,00	23 699,40	84%
Workshop1: coffee break	750,00	630,00	-	630,00	120,00	23 069,40	84%
Workshop1: lunch	3 000,00	2 520,00	-	2 520,00	480,00	20 549,40	84%
Workshop 2 : coffee break	750,00	-	1 008,00	1 008,00	258,00	19 541,40	134%
Workshop 2 : lunch	3 000,00	-	2 772,00	2 772,00	228,00	16 769,40	92%
Workshop 3 : coffee break	750,00	-	630,00	630,00	120,00	16 139,40	84%
Workshop 3 : lunch	3 000,00	-	2 520,00	2 520,00	480,00	13 619,40	84%
Workshop 1, Workshop 2 and Workshop 3 :fuel costs	2 250,00	630,00	1 260,00	1 890,00	360,00	11 729,40	84%
Workshop 1, Workshop 2, Workshop 3 : materials	240,00	67,20	134,40	201,60	38,40	11 527,80	84%
Workshop 1 (materials)		1 466,64		1 466,64	1 466,64	10 061,16	
Purchase of hydroalcoholic gel and protective masks against Covid 19.		-	459,00	459,00	459,00	9 602,16	
Workshop 2 (materials)		-	1 484,95	1 484,95	1 484,95	8 117,21	
Workshop 3 (materials)		-	1 484,95	1 484,95	1 484,95	6 632,26	
Total Direct Costs	74 878,00	22 622,88	45 255,86	67 878,74	6 999,26	6 632,26	91%
Total Indirect Support Costs - 7%	5 241,46	1 583,60	3 167,91	4 751,51	489,95	1 880,75	91%
Total	80 119,46	24 206,48	48 423,77	72 630,25	7 489,21	1 880,75	91%
Amount of 1st installment	40 060,00						
Amount of 2nd installment	34 451,00						
Amount of 3rd installment							
Balance owing to VTF	1 880,00						

Col. Raf Benbo Dibana
 16.11.2020



Colonel Major DIBANA ZEBE
 Commandant en Chef l'Armée Nationale

(Handwritten signature)